

Toolbox-Talk Risk Identification Card - TRIC

Musta'ed Are you ready?

1	PLAN	Procedure / Work Instruction / Risk Assessment Lift plan / Permit to work / Third party checklist Barrier Owners identified / Role Verify Understanding / Competency	<input type="checkbox"/>
2	CHECK EQUIPMENT	Certification (COC & COS) / Calibrated Inspected / Tested /Fit for purpose / Backup available	<input type="checkbox"/>
3	PREPARE AREA	House Keeping Zone Management (Red/No-Go) SIMOPS (Above / Below / Beside) Emergency preparedness	<input type="checkbox"/>
4	CONTROL ENERGY	Isolate (Lock out, Tag out & Test) Line of Fire: Manage stored energy i.e. Pressurized Equipment , Tension lines, rotating equipment etc.	<input type="checkbox"/>
5	COMMUNICATE	Toolbox Talk (Transition to work – Ask Open Questions) Radios / Hand Signals / Signage LFI / Focus Area – Personal & Process Safety	<input type="checkbox"/>
6	FINAL CHECKS	100% Ready to Go / Complete Permit To Work Emergency response Plan in place Walk the Line with P&ID	<input type="checkbox"/>
7	START WORK	Comply – Intervene – Respect Adhere to Life Saving Rules Well barriers / DROPS / Hands off STOP & re-assess risk when things change	<input type="checkbox"/>

Starting the job is not the first step



Follow the below steps for effective TBT discussion



Introduction, headcount,
Fitness check



Discuss Activity/
Task Scope



Share Roles and
responsibilities



Discuss hazard and risk
of the activity




Check risk control,
mitigation availability



Discuss best
practice





Two-way effective communication,
confirm understanding





Pause, Check, and Confirm Musta'ed then resume the work

TBT Leader (Supervisor or PTWH) should conduct a pause and check assurance step in case of the following situations.
If changes occurred on the job related to:


People, Methods
Process


Tools or equipment


New hazards
identified


Weather

Take the following steps:

1
Assess the
situation

2
Include in the
dynamic risk
section in TRIC
card










3
Ensure work
parties
understand
roles and
responsibilities

4
Confirm
additional
barriers are
effectively
implemented

5
Learn from the
incidents
(emergency
situation)


Discuss, include, and agree on the actions and add them in the dynamic risk fields.

Use hazards warning signs below as reminders


 Moving Vehicles / Machinery	 Electrical Equipment/ Installation	 Uneven or slippery surfaces
 High pressure / High temperature	 Chemicals/ Radiation	 Gas Release/ H2 S /Fire
 Dropped Objects	 Lifting & Handling	 Noise or other Environmental Hazards

Life Saving Rules - LSR (Tick & discuss rules that apply)


Bypassing
Safety Controls




Confined Space




Driving




Energy Isolation




Hot work




Line-of-Fire




Safe Mechanical
Lifting




Work
Authorisation



Working at
Height





Scan the QR
code to watch
the video
animations

Location: _____

TBT Leader: _____

Date: _____ Time: _____

Job: _____

Attendees

1. _____	11. _____
2. _____	12. _____
3. _____	13. _____
4. _____	14. _____
5. _____	15. _____
6. _____	16. _____
7. _____	17. _____
8. _____	18. _____
9. _____	19. _____
10. _____	20. _____

Permit Number: _____
 Daily Task: _____

HAZARDS CONTROL SHEET

Actions below to be confirmed by PH, TBT Leader

Remember 3 Golden Rules

- 1) Comply
- 2) Intervene
- 3) Respect



شركة تنمية نفط عُمان
Petroleum Development Oman

Hazards Discuss the identified Hazards	Control measure Discuss the control measures	Responsible Identify the responsible person for the specific action/control measure	Actions confirmation	
			Yes/No	Signature
Dynamic Risk Assessment				
Risk/Hazard identified (Risk/hazards not identified in the Job HSE Plan)	Control measure Discuss the control measures	Responsible Identify the responsible person for the specific action/control measure	Actions confirmation	
			Yes/No	Signature

Debrief: use this space to record any comments or new learning from the job

Note: TRIC card shall not be used as given authority to proceed the work if work goes outside the boundary of primary work Scope.

PDO Emergency Number 24675555